



AUSTRALIAN INSTITUTE OF WATERPROOFING Inc.
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Annual General Meeting

NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF THE AUSTRALIAN INSTITUTE OF WATERPROOFING WILL BE HELD AT THE COPPERSMITH HOTEL, 435 CLARENDON STREET, SOUTH MELBOURNE ON TUESDAY, 12 NOVEMBER 2019 AT 5:30 PM

Order of Business:

1. To adopt the minutes of the previous Annual General Meeting (AGM) on 13th November 2018.
2. To receive and consider the Report of the Committee, incorporating the Balance Sheet as at 30th June 2019, Statement of Income and Expenditure for the year then ended, together with the Auditors Report.
3. To vote on the adoption of Initial By-Laws
4. To elect the Committee and other Officers in place of the retiring.
5. To deal with any other business which under the constitution ought to be transacted at the meeting.

By order of the Committee

David A Hepworth

Honorary Secretary
4th October 2019

Proxies

A member entitled to attend and vote at a meeting of the AIW is entitled to appoint a person, including the chairperson, as proxy to attend and vote instead of that member. The proxy form is available from the registered office or can be emailed on request. Lodgement at the office is required by Friday, 8th November 2019 by 5.00 p.m.

Affiliate Members are not entitled to vote or to appoint proxies.

Candidates for Office

The names of all candidates for office, together with the names of their proposers and seconders, must be in the hands of the Honorary Secretary at least 30 days before the Annual General Meeting. Each nomination must be in writing and, where practicable, be accompanied by the written consent of the candidate. Should a ballot be necessary, because the number of candidates exceeds the number of vacancies, the Honorary Secretary will forward before the date of the elections, a Ballot Paper by post to every member entitled to vote.

OFFICE BEARERS

President	Paul Evans
Vice President	Mal Ferraro
Secretary	David Hepworth
Treasurer	Karl Wooton

COMMITTEE

Frank Moebus	(QLD)	Kieran Biber	(QLD)
Barry Schafer	(Vic)	Denis Gray	(QLD)
Andrew Golle	(Tas)	Judith Grenier-Vallieres	(NSW)
Ron Caruana	(NSW)	Marc Cugini	(WA)
Bryn Williams	(WA)		

AUDITORS

Business Advice Specialists Group

REPORT OF THE COMMITTEE

TO THE MEMBERS, AUSTRALIAN INSTITUTE OF WATERPROOFING

The Committee presents the accounts of the AIW for the year ended 30 June 2019, and reports to members on the affairs of AIW for this period.

AIW is a 'not for profit' association, run for the benefit of its' members. All Committee positions are voluntary, with no remuneration or direct benefits to any member of the Committee.

MEMBERSHIP

Membership has been growing steadily over the year, in particular new member applications have risen significantly. The majority of membership is in the East Coast, with the majority of members being Contractors.

TECHNICAL

The Waterproofing industry has come under the spotlight this year via media and Government's reporting the level of failures. This of course is not news to us in the industry. Thus improving standards is vital. This year we have formed a special National Committee to attend waterproofing Technical matters. They will form the backbone in lobbying for improvements.

TRAINING

RTO's around the country are still networking with AIW in support for technical information and training participation from members.

Our support has been utilised in course content from the formal "Cert 111 in Construction Waterproofing" to the many Short Courses offered by RTO's. The reported take-up of training has been impressive this year.

LOBBYING

The work your Committee does 'behind the scenes' to lobby State Building Authorities and Australian Standards plays an important role in lifting the standard within the industry.

Some of the important influences include:

- A new Standards review of the Ceramic Tiling Standard – AS 3958.1
- A new Standards review (NSW) of AS3740 – Wet Area Waterproofing
- Work on supporting the industry with a standard for Below Ground Waterproofing (similar to BS 8102)

LOGO

Logo market recognition continues to be successful for members displaying the logo. Only continued membership entitles the use of the logo. The AIW logo is a registered trademark providing the opportunity for un-registered identities to be prosecuted for un-lawful use.

Members are encouraged to utilise the logo on their promotional material and electronic media. Please ensure you link the AIW logo to the AIW web site.

FINANCIAL

The financial performance of the Association as a 'not for profit' structure was sound this year. Accounts were conservatively managed with minimum expenditure. The Auditors Report has full financial disclosure.

FINANCIAL SUMMARY

BALANCE SHEET

	2019	2018
Total Current Assets	\$61,596	\$51,760
Fixed Assets	\$195	\$229
Total Liabilities	\$0	\$0
Net Assets	\$61,791	\$51,989

INCOME AND EXPENDITURE

Total Income	\$30,231	\$41,893
Less Direct Costs	\$3,408	\$14,816
Less Total Expenditure	\$17,021	\$21,740
Net Surplus	\$9,801	\$5,336

The Committee of the AIW declares that:

1. The financial statements and notes are in accordance with the Corporations Act 2001, and
 - (a) comply with Australian Accounting Standards and the Corporation Regulations 2001
 - (b) give a true and fair view of the financial position as at 30 June 2019 and the performance for the year ending on that date.
2. In the Committee's opinion, reasonable grounds exist to believe that the AIW will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Committee.

Dated at Melbourne, 10 September 2019

Signed in accordance with a resolution of the Committee by responsible officers.

Paul Evans, President

David Hepworth, Secretary



Candidates for Election at AGM

OFFICE BEARERS

President	Paul Evans
Vice President	Mal Ferraro
Secretary	David Hepworth
Treasurer	Karl Wootton

COMMITTEE TO BE ELECTED

(at the time of this publication the following candidates have nominated for the Committee)

Frank Moebus	(QLD)
Kieran Biber	(QLD)
Denis Gray	(QLD)
Ron Caruana	(NSW)
Barry Schafer	(VIC)
Barry Tanner	(VIC)
Bryn Williams	(WA)
Andrew Golle	(TAS)

BY-LAWS

At the AGM in November 2018 the motion to adopt a requirement for an elected Committee person to attend at least four (4) meetings during the year to be eligible for re-election. At that time the Association had not established a set of By-Laws to enact such rules. The By-Laws clarify the running of the Association and can be changed at any time, without lodgement to the Government. This year we are seeking the adoption of the first By-Laws at the AGM.