



AUSTRALIAN INSTITUTE OF WATERPROOFING Inc.  
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# *Annual General Meeting*

NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF THE AUSTRALIAN INSTITUTE OF WATERPROOFING WILL BE HELD AT

THE REGISTERED OFFICE AND VIA ZOOM  
ON TUESDAY, 10 NOVEMBER 2020 AT 5:30 PM

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## *Order of Business:*

1. To adopt the minutes of the previous Annual General Meeting (AGM) on 12<sup>th</sup> November 2019.
2. To receive and consider the Report of the Committee, incorporating the Balance Sheet as at 30<sup>th</sup> June 2020, Statement of Income and Expenditure for the year then ended, together with the Auditors Report.
3. To elect the Committee and other Officers in place of the retiring.
4. To deal with any other business which under the constitution ought to be transacted at the meeting.

By order of the Committee

**David A Hepworth**

Honorary Secretary  
21<sup>st</sup> September 2020

## *Proxies*

A member entitled to attend and vote at a meeting of the AIW is entitled to appoint a person, including the chairperson, as proxy to attend and vote instead of that member. The proxy form is available from the registered office or can be emailed on request. Lodgement at the office is required by Friday, 6<sup>th</sup> November 2020 by 5.00 p.m.

Affiliate Members are not entitled to vote or to appoint proxies.

## *Candidates for Office*

The names of all candidates for office, together with the names of their proposers and seconders, must be in the hands of the Honorary Secretary at least 30 days before the Annual General Meeting. Each nomination must be submitted and, where practicable, be accompanied by the written consent of the candidate. Should a ballot be necessary, because the number of candidates exceeds the number of vacancies, the Honorary Secretary will forward before the date of the elections, a Ballot Paper by post to every member entitled to vote.

## ***OFFICE BEARERS***

<b>President</b>	Paul Evans
<b>Vice President</b>	Mal Ferraro
<b>Secretary</b>	David Hepworth
<b>Treasurer</b>	Karl Wootton

## ***COMMITTEE***

Frank Moebus	(QLD)	Kieran Biber	(QLD)
Barry Schafer	(Vic)	Denis Gray	(QLD)
Andrew Golle	(Tas)	Barry Tanner	(Vic)
Ron Caruana	(NSW)		
Bryn Williams	(WA)		

## ***AUDITORS***

Business Advice Specialists Group

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# ***REPORT OF THE COMMITTEE***

## ***TO THE MEMBERS, AUSTRALIAN INSTITUTE OF WATERPROOFING***

The Committee presents the accounts of the AIW for the year ended 30 June 2020, and reports to members on the affairs of AIW for this period.

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***AIW is a 'not for profit' association, run for the benefit of its' members. All Committee positions are voluntary, with no remuneration or direct benefits to any member of the Committee.***

## ***MEMBERSHIP***

Membership has been growing steadily over the year. The current ratio of members are:

- Contractors 66%
- Consultants 17%
- Manufacturers 8%
- Affiliates 6%
- Material Resellers 3%

## ***TECHNICAL***

The AIW recently formed a technical sub-committee in order to focus efforts to produce technical information and to answer technical queries from our members. The committee is made up of current committee members and contractor members to ensure a well rounded group can provide input from a number of perspectives. The intention is to produce technical guides and to provide technical input via regular newsletter items and technical information to be added to the website and social media posts. In August of 2019 a small group of AIW members attended a training course in the UK which focused on application of British Standard 8102 guide to below ground waterproofing. This has provided the group with an opportunity to gain valuable knowledge to be able to feedback to our members. The technical group are looking forward to producing relevant, up to date and industry lead technical information guides in the near future for our members.

## ***TRAINING***

RTO's around the country are still networking with AIW in support for technical information and training participation from members.

## ***LOBBYING***

The work your Committee does 'behind the scenes' to lobby State Building Authorities and Australian Standards plays an important role in lifting the standard within the industry.

Some of the important influences include:

- A new Standards review of the Ceramic Tiling Standard – AS 3958.1
- A new Standards review (NSW) of AS3740 – Wet Area Waterproofing
- Work on supporting the industry with a standard for Below Ground Waterproofing (similar to BS 8102)

## ***LOGO***

The AIW logo continues to be successful for market recognition. The AIW logo is a registered trademark and can only be used by current members.

Members are encouraged to utilise the logo on their promotional material and electronic media. Please ensure you link the AIW logo to the AIW web site.

## ***FINANCIAL***

The financial performance of the Association as a 'not for profit' structure was sound this year. Accounts were conservatively managed with minimum expenditure. The Auditors Report has full financial disclosure.

# ***FINANCIAL SUMMARY***

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## ***BALANCE SHEET***

	<b>2020</b>	<b>2019</b>	<b>2018</b>
Total Current Assets	\$66,291	\$61,596	\$51,760
Fixed Assets	\$3210	\$195	\$229
Total Liabilities	\$0	\$0	\$0
Net Assets	\$69,501	\$61,791	\$51,989

## ***INCOME AND EXPENDITURE***

Total Income	\$32,325	\$30,231	\$41,890
Less Direct Costs	\$1,171	\$3,408	\$14,816
Less Total Expenditure	\$23,444	\$17,021	\$21,738
Net Surplus	\$7,710	\$9,801	\$5,336

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*The Committee of the AIW declares that:*

1. The financial statements and notes are in accordance with the Corporations Act 2001, and
  - (a) comply with Australian Accounting Standards and the Corporation Regulations 2001
  - (b) give a true and fair view of the financial position as at 30 June 2020 and the performance for the year ending on that date.

2. In the Committee's opinion, reasonable grounds exist to believe that the AIW will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Office Bearers.

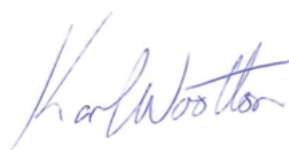
Dated at Melbourne, 15 September 2020

Signed in accordance with a resolution of the Committee by responsible officers.

Paul Evans, President

Karl Wootton, Treasurer

David Hepworth, Secretary



# *Candidates for Election at AGM*

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## ***OFFICE BEARERS***

<b>President</b>	Paul Evans
<b>Vice President</b>	Mal Ferraro
<b>Secretary</b>	David Hepworth
<b>Treasurer</b>	Karl Wootton

## ***COMMITTEE TO BE ELECTED***

*(at the time of this publication the following candidates have nominated for the Committee)*

Frank Moebus	(QLD)
Kieran Biber	(QLD)
Denis Gray	(QLD)
Ron Caruana	(NSW)
Barry Schafer	(VIC)
Barry Tanner	(VIC)
Bryn Williams	(WA)
Andrew Golle	(TAS)
Peter Beckman	(QLD)
Byron Landeryou	(VIC)

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